



## APNIC Document identity

Title	Letter of appointment of Corporate Contact
Short title	corporate-contact-form
Document ref	APNIC-106
Version	002
Date of original publication	16 April 2003
Date of current version	25 May 2006
Review scheduled	n/a
Obsoletes	Previous version
Status	Active
Comments	n/a

## APNIC Corporate Contact Form

This form should be used to appoint an official APNIC Corporate Contact person for your organisation. Once completed, please send to the APNIC Secretariat at:

*Email:* billing@apnic.net

*Post:* PO Box 2131

*Fax:* +61-7-3858-3199

Milton, QLD 4064  
Australia

### Details of person to be appointed as Corporate Contact

Full name:	
Position / job title:	
E-mail address:	
The above-mentioned individual has been appointed as an official corporate contact for the APNIC Account Name:	(eg: EXAMPLE-AP)

This individual has been made aware of the duties and responsibilities of this position stated below and agrees to serve in that capacity.

### Duties and responsibilities of Corporate Contact:

- Represent the member organisation in all matters related to APNIC.
- Vote on behalf of the member organisation, and/or appoint voting rights to other persons within the organisation as needed.
- Identify and verify additional contact persons to liaise with APNIC in specific areas such as:
  - Policy development
  - Internet resource management
  - Technical issues
  - Administration/billing
  - Training
- Update membership information such as address, phone, fax, through online or offline facilities.
- Receive notification of changes related to the membership.
- Receive APNIC communication material such as announcements and other publications.
- Use the *MyAPNIC* online facility to manage internet resource and other member information
- Authorise and manage additional *MyAPNIC* users within the member organisation as needed.

Signature of person being appointed Corporate Contact:		Date:	
Signature of Director or duly authorised company officer:		Date:	
Name of Director or duly authorised company officer:			